

Township of South Hackensack
Bergen County, New Jersey
October 16, 2012 7:30 P.M.
Special Meeting
MINUTES

Gary C. Brugger, MayorPresent
Frank CagasPresent
Walter Eckel, Jr.....Present
William ReganPresent
Vincent Stefano.....Absent

Also present:
Mary Terraccino, Deputy Clerk
David V. Nasta, Esq., Municipal Attorney

Call of Meeting to Order

Mayor Brugger called the Meeting to order at 7:30 p.m. He advised that pursuant to the Open Public Meetings Act Annual Notice of the meeting had been provided to *The Record, the Herald and News* and by posting the Annual Notice on the bulletin board in the clerk's office where notices are customarily posted. Everyone saluted the flag. The deputy clerk called the roll.

Administrative Office Personnel Hiring

Mayor Brugger stated that there are two positions still vacant in the Administrative office – Township Clerk and Treasurer. He indicated that we have received around 20 resumes to date for the Treasurer's position since the advertisement. Gary informed Frank Cagas that he has already reviewed the applications submitted and that he should review these applications since he is on the sub-committee for the position. In the interim, the CFO-Chris Eilert has suggested appointing someone in the interim to handle the financial aspects of the office until the position is permanently filled. Chris highly recommends Kelly Romero from Woodridge to work 4-5 hours a week at a rate of \$25/hour until year end with the anticipation of the position being filled by then. David Nasta suggested a background check on this person. Cagas agrees with Eilert's recommendation and Regan inquired about payroll.

Mayor Brugger informed the Committee that there is nobody in the office that is trained to do payroll. Durene is willing to help out 2-3 hours a week at a rate of \$65/hour until year end. Regan inquired if the permanent treasurer would handle payroll and Gary replied yes.

The next position discussed was the Township Clerk. There have been numerous interviews for the position that had been narrowed down to 2 qualified applicants. Gary suggested the hiring of Donna Gambutti at a salary of \$65,000 per year as Clerk, Registrar, and Board of Health secretary. She would be available to start November 1, 2012. She currently is the Deputy Clerk in Northvale. Gary spoke with Wanda- her supervisor-who highly recommends Donna to handle the position. Cagas inquired about having at least 3 qualified candidates and the advertising of

the position. Gary replied that the position had started its course of interviews in July when Linda was here. One of the other qualified applicants had taken a job in another town. The town was specifically looking for RMC certification. There is an urgency to fill the vacancy by December 1st. Mayor Brugger and Frank Cagas disagreed on the process of hiring the clerk and disagreed on the filling of the position. Regan stated that it has only been 4 months since we advertised and thought that it was to be readvertised. Walter felt that the two finalists would be able to handle the clerk's position and start with no training necessary. The Mayor stated that there are a few Committee members that don't have any urgency to fill the position. He has brought forth the most qualified applicants to fill the position and feels that these same Committee members don't have any concerns about the day to day operations of the administrative office. Regan stated that he was not part of the interview process and continued to question the qualified applicants. Gary spoke with Vincent Stefano and he is 100% on board with the hiring of Donna Gambutti. The Mayor felt that he has been honest and open with all the committee members in the hiring of the clerk's position and with the recommendation of the qualified applicant. Gary reached out to all the committee members before the meeting to discuss this matter with all of his concerns.

David Nasta suggested that the Mayor open the meeting to the public to before the Committee makes any decision since these are important positions.

Open to the Public

Roco Duardo – Phillips Avenue – expressed his interest in the Treasurer's position.

Closed to the Public

Brugger motioned; Cagas seconded to appoint Kelly Romero as interim Treasurer at a rate of \$25 per hour for 4-5 hours a week until December 31, 2012 subject to a background check and clearance on bonding. A memorializing resolution will be passed at the next meeting.

Roll Call Vote: Ayes: Brugger, Cagas, Eckel, & Regan

Brugger motioned; Cagas seconded to appoint Durene Ayer as payroll clerk(clerk-typist) at a rate of \$65 per hour until December 31, 2012. David Nasta stated that she is already a bonded qualified employee.

Roll Call Vote: Ayes: Brugger, Cagas, Eckel, & Regan

Brugger motioned; Eckel seconded to hire Donna Gambutti at a salary of \$65,000 per year inclusive of Board of Health secretary and Registrar subject to the 2012 salary ordinance effective November 1, 2012.

Roll Call Vote: Ayes: Brugger & Eckel Nays: Cagas & Regan

David Nasta stated that this means Miss Gambutti is not disqualified from this position but that the motion does not pass.

Mayor Brugger opened the meeting to the public and since there were no comments it was closed to the public.

Brugger motioned; Regan seconded and the Committee unanimously agreed to adjourn the meeting at 7:45 p.m.

Respectfully Submitted,

Mary Terraccino
Deputy Clerk